



Minutes of the Parish Council Meeting held in The Chapel, Plaistow Road, Kirdford on Monday, 18th January, 2016 commencing at 7.00 p.m.

Present: Cllr. Mr. I. Campbell (in the Chair)
Cllr. Mrs. K. Fenney
Cllr. Mrs. A. Gillett
Cllr. Mrs. N. Goddard
Cllr. Mrs. L. Nutting
Cllr. Miss S. Pinder
Cllr. Mrs. J. Robertson

In Attendance: Mr. Peter Drummond
Cllr. Mrs. J. Duncton (County Councillor)

189. **APOLOGIES FOR ABSENCE** – Apologies for absence had been received from Cllr. Mr. J. Ransley (Work).
190. **PUBLIC PARTICIPATION** – To receive and note questions, comments or representations. There were no members of the public present.
191. **DISCLOSURES OF INTEREST** – to receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. There were no declarations of interest from Members.
192. **MINUTES OF THE LAST MEETINGS** – to resolve that the minutes of the meetings of the Council held on 16th and 19th November, 2015 be signed as a correct record.

The minutes of the Parish Council Meetings held on the 16th and 19th November, 2015 were correct records of the proceedings thereat. The minutes were then duly signed by the Chairman.

193. **TO ADOPT THE MINUTES OF THE FOLLOWING COMMITTEES :-**
- (a) **Finance Committee Meeting** held on the 30th November, 2015 were duly **ADOPTED.**
 - (b) **Planning Committee Meeting** held on the 1st December, 2015 were duly **ADOPEd.**
 - (c) **Planning Committee Meeting** held on the 17th December, 2015 were duly **ADOPTED.**
 - (d) **Finance Committee Meeting** held on the 6th January, 2016 were duly **ADOPTED.**

- (e) **Planning Committee Meeting** held on the 14th January, 2016 were duly **ADOPTED.**

194. **CHAIRMAN'S ANNOUNCEMENTS.**

The Chairman advised that the Road Markings in and around Kirdford were in an extremely poor condition so Cllr. Miss Pinder is trying to get them improved. This problem had in fact been reported to W.S.C.C., several months ago.

Cllr. Mrs. Nutting reported that the 30 mph/de-restriction sign on one side of Glasshouse Lane had fallen into the ditch.

The Chairman reported that the Clerk would be leaving at the end of April and he would be standing down from the Council after the Annual Parish Meeting. There was an urgent need to recruit a Clerk and Members should give thought as to who might be the new Chairman.

195. **AIRCRAFT NOISE** – Mr. Peter Drummond reported that arrivals were the big thing that affected Kirdford; it was departures over Wisborough Green and obviously the second runway at Gatwick. The problem is worse for people East of Gatwick.

The Chairman of Gatwick had appointed two independent consultants to do a review of arrivals; originally from the East, but then this side got added. The CAA, NATS, Gatwick, etc., will implement what presented. Mr. Drummond had submitted a response to this on behalf of the Council. Essentially they would be higher here and requires air traffic controllers to instruct planes accordingly. It would require discipline and re-writing standard procedures and there seemed to be a will to implement it. There was to be a meeting on the 28th January and he would attend.

The CAA had been taken to Judicial Review over arrivals changes being a change of airspace without consultation. The first application was refused and sought leave to appeal which they have and this would appear in the Appeal Court and not the High Court. What was being examined was critical to everyone here. The CAA did not want legislation created by the courts which is what this would do. NATS had not previously engaged, but were now doing so.

Departures was the next thing but was more of an issue for Wisborough Green as it was about concentrated departure routes; 350 planes a day, one after each other, but implementation had been postponed until 2019. What was needed was a Departures Review after the Arrivals Review, but the CAA and the Department of Transport were delaying things.

Second runway – Mr. Drummond still thought the new runway would go to Heathrow, but all around here would be affected if it did go to Gatwick.

East of the airport was better organized with protest groups and the WCAGG which was a collection of Parish Councils (26 represented by the one group). The protest groups get dismissed whereas the democratic ones do not. Mr. Drummond suggested that if Pulborough, Plaistow and Ifold, Kirdford, Wisborough Green and perhaps others, a separate group of Parish Councils could be formed which would give a

democratic network alongside CAGNE which covered a very wide group, whereas here there was a very specific need. Mr. Drummond's proposal was to build a group of Councils so that it can speak as one voice and he would like Kirdford to join, but he would be happy to represent Kirdford Parish Council and keep it informed. This worked effectively East of Gatwick. There would be a need for a group constitution that Councils would sign up to and anything that needed agreement each Parish Council would discuss. The membership of the group would only be Parish Councils. The Chairman stated that it would not be possible to make a decision regarding this as it was not on the agenda, therefore, this matter (to resolve whether to join this group) should be placed on the February agenda.

Should the Judicial Review be upheld this would be important as when they introduce the move by two miles, this would mean Wisborough Green and Kirdford would have more aircraft over them. The departure trial consultation in 2014 was extremely poor and there was a need to be more directed and more measured and make coherent specific arguments.

Mr. Drummond left the meeting at 7.45 p.m.

The Chairman had attended a meeting with Mr. Drummond and his note of this should be circulated to all Members.

196. **REPORTS FROM COUNTY AND DISTRICT COUNCILLORS.** Cllr. Mr. Ransley was unable to attend this meeting but had submitted the following report :-

Council Tax – The Government's recent Financial settlement (provision of funds to local councils) has proved to be much less (worse) than expected and as such I personally anticipate a proposal to increase our Council Tax, that is the District Council's element, by up to £5. As I am satisfied that CDC continues to be efficient (unlike others) in its financial management of delivering local services I would look to support any proposal for an increase.

Crouchlands – I'm pleased to report that along with local community groups, Parish Councils and District and County Councillors, CDC is being pro-active and robust in its challenge to the various appeals being held regarding the unauthorised commercial plant at Crouchlands Farm. The first hearing being scheduled for 28th February, 2016. The Chairman corrected this as the Hearing was scheduled for 12th and 13th May, 2016 – the 28th February, 2016 was the date by which the Council's statement of case had to be submitted.

Major Local Housing Planning applications – both parishes in the Ward have challenging applications on-going but my personal view is that CDC is seeking compliance with adopted policy including adopted or emerging Neighbourhood Planning Policy.

Aircraft Noise – Council will have benefit of separate reports but the latest response I've received to representations on your behalf from the Secretary of State for Transport dated 8th January, 2016, refer only to the forthcoming arrivals review to be published at the end of January. In regard to the new PBN departure routes that have

been implemented we are referred to the Post Implementation review that started in November, 2014 and published in November, 2015 by the CAA.

197. **CORRESPONDENCE** :-

- (a) **Christmas Card from Greenoak Housing Association.** Noted.
- (b) **Letter of thanks from Mr. & Mrs. Thompson for the flowers for their 65th Wedding Anniversary.** Noted.

198. **DOCUMENTS FOR COUNCILLORS TO READ** :-

- (a) **Sutcliffe Play Toddlerzone.** Cllr. Mrs. Nutting took this to read.
- (b) **Clerks & Councils Direct.** Cllr. Miss Pinder took this to read.
- (c) **Voluntary Action Arun & Chichester Voice.** Cllr. Mrs. Goddard took this to read.

199. **PROJECTS/PRIORITIES** :-

Drainage – The Chairman advised that there was still outstanding work required following the works undertaken last year. These were either the responsibility of landowners or W.S.C.C. A letter had been written to W.S.C.C., pointing out that there had been zero maintenance since those works were carried out. Then the gully sucker arrived to clean the drains, but they did not clear the ones that were causing problems. W.S.C.C., has the power to force landowners to maintain drainage within their responsibility. Cllr. Mrs. Nutting suggested that the Chairman write an article for inclusion in the Parish News explaining what the Parish Council had done and where it was now with the frustration of trying to persuade people to do things and pointing out landowners' responsibilities.

River flooding – The Chairman advised that the Clerk was trying to get a date for Landbuild to undertake the agreed works. He hoped this would be undertaken during June, 2016. However, in their recent communication they stated that the river bed had to be dry; it was assumed they did not mean 'dry' because the river never is dry. A chasing letter had been sent to W.S.C.C., regarding the major works that were required at Bridgefoot.

Website – The Chairman stated that the new website now had good positioning on Google so the site could be launched in the Parish News. It was hoped that residents would sign up to e-mail alerts. Cllr. Mrs. Nutting asked about the new e-mail addresses for members. The Clerk mentioned that from the information she had received so far, that everyone would need Outlook. This aspect should be checked as had not been advised before.

Community Assets – The Chairman was trying to tidy this up; the Council had never resolved to try and list the Shop. There had been some debate as to why this would be necessary as it was a community shop, but this was only the shareholders, so it was

wondered whether it should be listed in case it was ever sold. This topic should be placed on the February agenda.

Footpaths – Cllr. Miss Pinder explained that currently the footpaths were extremely muddy.

Emergency Resilience Plan – Cllr. Miss Pinder had been gathering information from the November minutes when the representative from the electricity company presentation as W.S.C.C., had said there was no such thing. A list of aspirations would be sent to W.S.C.C., on these matters. Richard Speller had stated that up-dates on the weather conditions would only be sent out by Twitter, which was not acceptable. The Chairman requested that Cllr. Miss Pinder reinvigorate this.

Cllr. Mrs. Duncton arrived at 8.07 p.m.

Bank Mandate – The Chairman mentioned that the Council had agreed to change this to any two members of the Finance Committee to sign cheques and suggested that this change would be better left until the new Finance Committee was elected in May. This was **AGREED**.

200. **REPORTS FROM COUNTY COUNCILLOR**. Cllr. Mrs. Duncton spoke about the devolution proposals with Surrey and East Sussex which included 24 Borough and District Councils, two Police forces, Fire Service and three Local Enterprise Councils and Louise Goldsmith had her first meeting with the Minister last week. This was top of the list now that areas like Manchester had been dealt with, but they did not want a Mayor. This may or may not come off, but if it did it would only be worthwhile if a large amount of money was charged to do infrastructure things. It was necessary to watch this space.

The Chairman asked if there would be a condition on such a group to build more houses. Cllr. Mrs. Duncton replied that whatever was done, there would be more and more pressure to build more houses. The numbers currently given were the minimum not maximum. The District Council had not said it would deliver more, but did know the numbers were the minimum. The numbers in its Local Plan were below what was requested due to infrastructure so the Plan was sound, but immediately needed to start work on the next Plan which had to be delivered within five years. West Sussex thought that brown field sites should be utilized in the future.

Cllr. Mrs. Duncton advised that Council Tax would rise this year, although no vote had yet been taken on this. It was 90% certain that it would take the Government 2% increase and be ring fenced for the elderly. She would not want to see the loss of main line services such as libraries, etc. It was about keeping things under control.

Last year there had been a lot of changes with West Sussex Fire and Rescue and these had settled in well. The six wheel base vehicle for Midhurst was ready to go, but had had one or two things that they were not happy with so it had been taken to the workshop. It should be in Midhurst depot the first week of February. There were actually not many fires; so much of a fireman's work was out in the community.

West Sussex was saving about £1.6 million a year and it wants to provide the best services it can with the funds available. It looks after up to 650 children and was a very big part hence looking at budget increase; a rough budget was produced in November looking at the fact that it was going to be hard hit, but when the Government Support Grant actually advised it was £10 - £11 million short of what expected.

Consultation on the A.27 would be going out on the 25th January and West Sussex was trying to get the consultation period extended to longer than the statutory requirement of six weeks.

Broadband coverage – 476 in intervention area – two activities in first roll out; survey half or remaining 238, 150 in post codes included in the BT delivery plan to 95% of the County and the rest was dependent upon future design. This related to super-fast broadband.

Cllr. Mrs. Nutting asked whether the Parish Councils were going to be informed about gritting and weather other than on Twitter. Cllr. Mrs. Duncton stated that currently this was only available on Twitter. Cllr. Miss Pinder pointed out that Richard Speller had been advised that the Parish did not use Twitter and he had stated that it would not exclusively be on Twitter. Cllr. Mrs. Duncton said she would raise the question with W.S.C.C. Cllr. Mrs. Duncton stated that it was best if any highway problems, etc., were reported through her.

Cllr. Mrs. Duncton left the meeting at 8.30 p.m.

201. **UP-DATE BUTTS COMMON WATER LEAK.** It was **AGREED** to deal with this item and **TO CONSIDER QUOTATIONS FOR THE REMOVAL OF THE PLAY EQUIPMENT ON BUTTS COMMON** at the same time. Cllr. Mrs. Nutting was not sure whether or not there was still a water leak at Butts Common. The area was looking dryer, but the concrete where the bench was is still under water, but it was dryer on the car park area. She was not sure that it had been fixed. She advised that the insurance company had indicated that they were responsible for the cost of the Parish Council having the play equipment as it should be. The Inspector from RoSPA visited on the 30th June and photographed the play area and it was completely dry and the problem was first noticed on the 11th July. She had been asked to write a time line from her weekly inspection reports, but there was a problem as there was a three-week gap when she was on holiday, but when she returned the problem was very much worse. The insurance company would send an Assessor out and the Parish Council should be able to claim once they agree that the play equipment is beyond use and no longer fit for purpose. The safety surface tiles had now lifted up with water under them and the wood was rotting. The area had gone from a perfectly useable area to complete dereliction, but the insurance company may cover the cost of demolition and the water leak. This was their responsibility because this was an event beyond the control of the Parish Council and the play equipment was no longer useable.

Cllr. Mrs. Gillett stated that she considered that the Water Board had got to take some sort of responsibility as there was apparently not a water leak in Herons Close. She thought it might be something to do with when they did the Growers; perhaps it was

an old farm pipe that the Water Board should have capped off and not done. Ashley Burns had dug a hole and capped off a pipe. He still thinks the pipe is redundant from Herons Farm. There would be a need to pay his bill, but not until it was known that it had been successful. Southern Water should take responsibility for the leak even though it is on private land, as they should be telling people not to waste water. The Parish Council should not be spending public money repairing something on other people's land. This should be monitored to see if it gets better. Other than that the only avenue was Southern Water who did have a responsibility to stop members of the public from wasting water.

Cllr. Mrs. Nutting advised that so far she had only received one quotation for the removal of the play equipment. If this was an insurance claim the quotations could be submitted to the insurance company and not have to await Council approval.

202. **UP-DATE ON CROUCHLAND.** Cllr. Mr. Campbell advised that there had been a hearing before the Transport Commissioners on the 12th January for an offence against their transport license as they had been keeping vehicles at Crouchland rather than at Woking. However, the Commissioners said they wanted more information.

The Lawful Development Certificate appeal is now to be a Hearing and not a Public Inquiry, but had been assured that the Parish Councils could fully participate. W.S.C.C., and the applicant had got together and requested this change. The Parish Councils' barrister can now attend and told that they could take part. The Statement of Case had to be in by February, 2016. The Hearing would be held on the 12th – 13th May, 2016.

There was no progress with the Environment Agency. PORE were about to issue a press release.

203. **TO CONSIDER RENEWAL OF THE CLERK'S MEMBERSHIP OF THE SOCIETY OF LOCAL COUNCIL CLERKS IN THE SUM OF £167.00.** The Clerk advised that this would be transferrable to the new Clerk. It was **UNANIMOUSLY AGREED** to renew this membership.

204. **TO CONSIDER THE POSSIBILITY OF HAVING A NOTICEBOARD IN THE KIRDFORD STORES.** Outline of problem - Due to the fact that several residents had complained that they were not aware of the recent Public Meeting (despite at least 6 notices being displayed) it is felt that there is a need for a Parish Council Noticeboard at the Kirdford Stores. It is also suggested that larger notices should be produced. The Chairman stated that perhaps at some point the noticeboard in the centre of the village should be moved to the shop as there was a larger footfall at the shop. Cllr. Mrs. Nutting suggested having an iPad in the shop with the website on it at certain times or a small noticeboard attached to the shop near the door. Cllr. Mrs. Nutting undertook to investigate the possibilities and bring a reasoned proposal to a future meeting.

205. **DISPOSAL OF GANG MOWER.** Cllr. Miss Pinder explained that the Gang Mower was broken. There was no scrap value. In their current condition Mr. Ticehurst valued these at £0.00. However, if they were in good working order the value would be £150.00. The repair costs to get these to working order would be £150.00.

The Gang Mower had been offered to Loxwood Cricket Club and they had arranged to have them repaired.

Therefore it has been agreed to let Loxwood Cricket Club have these. Although this is a disappointing result, it was felt that this was the best option.

It was **UNANIMOUSLY AGREED** to dispose of the gang mower at zero cost.

206. **TO APPOINT FURTHER MEMBERS ONTO THE PLANNING COMMITTEE.** Following discussion Cllrs. Mrs. Gillett and Mrs. Goddard were duly appointed to this Committee.
207. **TO CONSIDER THE RECOMMENDATIONN OF THE FINANCE COMMITTEE AND AGREE THE BUDGET FOR THE FINANCIAL YEAR 1st APRIL, 2016 TO 31st MARCH, 2017 AND TO SET THE PRECEPT.** Cllr. Mrs. Gillett presented the recommendation of the Finance Committee following which Cllr. Miss Pinder Proposed; Seconded Cllr. Mrs. Nutting and **UNANIMOUSLY AGREED** :-

Funding requirement for 2016/17	£60,529.14
Less Grant from Chichester District Council	£ 531.27
Precept requirement set for 2015/16	£59,997.87
Council Tax charge for Band D property 2016/17 = £59,997.87/507.0	£ 118.34
Council Tax charge for Band D property 2015/16	£ 99.86
Increase of	£ 18.48
This would be an increase of	18.5%

208. **VILLAGE HALL AND RECREATION GROUND CHARITIES** – current position/action to rectify/interim arrangements and responsibilities. Cllr. Mr. Campbell suggested that as the Parish Council is the Sole Trustee for each of these charities, the Council it is suggested that initially the Parish Council should appoint Committees for each and these Committees to then present reports to the Council on a quarterly basis relating to accounts, health and safety, etc.. Discussions should be held with the existing Committees in order to agree a way forward and decide whether to remain on this basis or to formally have Management Trustees and negotiate accordingly with the Charity Commission. Various members pointed out that the management committees did not meet quarterly and therefore quarterly financial reports would be unreasonable. As far as the Charity Commission was concerned the Parish Council was the Sole Trustee of these charities. The Chairman pointed out that Health and Safety, financial matters, etc., were therefore the responsibility of this Council. Following discussion the majority of members felt they were happy to leave things as they were currently as there were several Parish Councillors on each of these management committees. Cllr. Miss Pinder would give a proposal to the Clerk so that the implications of the proposal could be considered and for future consideration by the Council. This matter should therefore be on the February agenda.
209. **TO CONSIDER AND AGREE RESPONSE TO THE ADDITIONAL INFORMATION RECEIVED FROM CALA HOMES IN RESPECT OF**

APPLICATION NO. KD/15/03367/FUL. It was **AGREED** to submit the recommendations of the Planning Committee.

210. **THINK VILLAGES** – to discuss the Council’s strategy. Think Villages wanted to engage with the Council about development of housing in Townfield as per the Neighbourhood Plan and they had requested a meeting. There was definitely a need to have a meeting with them. It was considered that a pre-meeting of the Planning Committee was required to decide the aims and objectives (what was wanted to achieve).
211. **RECRUITMENT OF NEW CLERK AND DEPUTY CLERK.** This was a priority and these posts had duly been advertised.
212. **THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND – ELECTORAL REVIEW OF WEST SUSSEX;** Draft Recommendations. (Clerk) **The Commission’s draft recommendations can be viewed at:**
<https://consultation.lgbce.org.uk/node/5384>

Further information about the review and the Commission’s work is also published on its website at: <http://www.lgbce.org.uk/current-reviews/south-east/west-sussex/west-sussex-county-council>

It is proposed : West Sussex County Council currently has 71 county councillors. They propose that the council should have 70 county councillors in future. The Commission believes that a council size of 70 will ensure the authority can discharge its roles and responsibilities effectively and provides for a pattern of divisions that meets its statutory criteria.

It is proposed that West Sussex’s 70 councillors should represent 70 single member divisions across the County.

Comments required by 8th February, 2016.

It was **AGREED** that the Council did not wish to comment.

213. **TO CONSIDER COMMENTING ON CHICHESTER DISTRICT COUNCIL’S NEW HOMES BONUS** (Parish Allocations). (Clerk) This programme looks to pass monies received from government down to communities who have taken development. It was hoped to sustain this programme for several years, but was subject to review annually in light of confirmed government funding as the recent spending review made this imperative.

A Task and Finish Group looked at the future of both New Homes Bonus (Parish Allocations) and the discretionary grants CDC gives. They wished to consult with Parish Councils regarding their current thinking, ahead of any formal recommendations they make to Cabinet in the New Year.

The proposals are as follows :-

- New Homes Bonus (Parish Allocations) continues to be a successful programme that sees money passing to Parish Councils and should be continued where possible.
- In order to try and give the programme longevity, the total value of funding allocated each year falls from £400,000 to £250,000. Whilst this is a significant reduction, it does reflect the average value of funding awarded annually through the programme.
- To create better synergy with projects that Parishes are highlighting through the Infrastructure Business Plan, applications for such projects could require a shortened application. However, projects not highlighted through the IBP could still be considered with the existing requirements for justification/evidence.
- In order that the impact is not diluted by the reduced pot, some further constraints have been considered:
 - Chichester City could be capped at £100,000.
 - Parishes that have had four or less new households in the previous 3 years are broadly considered not to have been impacted by development (in the context of this funding programme), and will not be eligible. However, those Parishes remain eligible to apply for the existing Grants programme.

Comments required by 21st January, 2016.

It was **AGREED** that the Council did not wish to comment.

214. **WEST SUSSEX COUNTY COUNCIL – THREE SOUTHERN COUNTIES (3SC) DEVOLUTION BID** – Progress. (Clerk) A meeting would be arranged at The Hawth Theatre, Crawley on Friday, 11th March from 10.00 a.m. - 4.00 p.m., attended by key speakers from local councils in Cornwall where a Devolution Agreement was signed between Cornwall Council and the Government.

Summary of the 3SC Devolution Proposals

The 3SC (East Sussex, West Sussex and Surrey) are pursuing a devolution deal with Government to improve outcomes for local residents and businesses through economic growth, enhanced productivity and a transformation in public service delivery. The 3SC are taking advantage of the Government's commitment to devolving powers and resources to a local level, allowing authorities to make collective decisions about key services affecting the whole area.

The economy of the 3SC has a combined GVA of £74 billion, **bigger than Wales or Greater Manchester**, making a significant contribution to the national exchequer. However, the area's future economic performance, and the quality of life of local residents, is at risk because of creaking infrastructure and the challenges that businesses face in recruiting and retaining staff.

We are seeking a devolution deal with Government to enable us to grow our contribution to the national economy by :

- Agreeing a **long-term infrastructure strategy** to improve capacity on the rail and road networks and develop the digital infrastructure;

- Action to **accelerate housebuilding and improve the range of housing available;**
- Greater engagement with business, education and others to **ensure employers have access to the skills they need** and address barriers to employment for people with lower skills; and
- **Public service transformation** to meet the needs of residents at less cost.

Central to our proposition is a commitment to greater collaboration across the 3SC, enabling rapid progress on infrastructure improvements, housebuilding, skills development and public service transformation.

Government has an important part to play in enabling us to maintain and grow our contribution to the national economy through a devolution deal. In particular, we seek:

- The pooling of relevant national funding streams locally;
- An ability for us to share the financial benefits of growth including retaining a proportion of stamp duty at least for a limited time period;
- Active Government support to enable us to develop new relationships with key national agencies (including DWP, SFA, HCA, HE and NR);
- Speedier release of public land and licensed exemptions from a number of regulations to enable our proposed delivery vehicles and hit squads to get real traction; and
- Government involvement in the co-design of public services.

To ensure the new governance arrangements are fit for purpose, we are committed to :

- **Establishing a mechanism for collective binding decision making;**
- **Creating a clear point of accountability** for the local delivery of our devolution deal.

We are confident that a devolution deal would enable us to deliver, in five years' time:

- At least 34,000 new homes;
- A firm programme for improving crucial transport corridors;
- A reduction in hard to fill vacancies and skills gaps; and
- A proven shift to preventative activity with a consequential reduction in costs.

It was **AGREED** that the Council did not wish to comment.

215. **TO CONSIDER COMMENTING ON THE NATIONAL PLANNING POLICY: CONSULTATION ON PROPOSED CHANGES** – Department for Communities and Local Government Consultation. (Clerk) This consultation closed on 22nd February, 2016 and can be viewed at:-
<https://www.gov.uk/government/consultations/national-planning-policy-consultation-on-proposed-changes>

The proposals in the consultation have not been rurally proofed: “... *there should not be any adverse impact on wider affordable housing ... The potential exception to this may be to allow starter homes on rural exception sites... further consideration needs to be given to whether starter homes developments in rural areas would have a*

different impact on Protected groups compared with the position nationally". In consequence there is no consideration of the impact of the proposals on the viability of the mechanisms that deliver affordable rented housing in rural areas. It re-states the NPPF requirement that Local Plans should meet the full, objectively assessed needs for market and affordable housing in the housing market area, but it puts forward policies that will make this very difficult to achieve in rural areas.

The consultation proposes to change the definition of affordable housing in the NPPF to include the current range of products, but without the necessity that these will be subject to 'in-perpetuity' or the need to recycle any subsidy if they are sold. This could mean that Starter Homes are defined as affordable housing even though they can be sold.

The consultation proposed that the NPPF will be changed to give 'presumption in favour' of use of brownfield sites. It also proposes to introduce a 'Housing Delivery Test'.

It was **AGREED** that the Council did not wish to comment.

216. **TO CONSIDER COMMENTING ON THE CHICHESTER DISTRICT COUNCIL CONSULTATION ON ITS SITE ALLOCATION PREFERRED APPROACH 2014 - 2029** (Regulation 18 of the Town and Country Planning (Local Planning)(England) Regulations 2012). (Clerk) The Chichester Local Plan: Key Policies 2014-2029 was adopted in July 2015. It sets out the planning strategy guiding the location and quantum of development over the next 15 years. It provides the framework and context for the site specific proposals contained within this and other subsequent planning documents.

The Site Allocation Preferred Approach 2014-2029 is the first formal stage in the preparation of this document. The purpose of the document is to identify specific sites to be allocated for housing and employment and other types of development in the Local Plan Area. The response to the consultation will be used to inform the Pre-submission development plan document.

There now follows a 6 week statutory consultation period from 7th January until the 18th February 2016.

Copies of the Site Allocation Preferred Approach document, Habitats Regulations Assessment, Sustainability Appraisal and Site Allocation Methodology and Assessment can be viewed at the Council offices, Selsey Area Office, and Chichester library or on our website www.chichester.gov.uk/siteallocation.

For more information, or if you need assistance accessing the documents, please contact Planning Policy by email at planningpolicy@chichester.gov.uk or telephone 01243 785166.

It was **AGREED** that the Council did not wish to comment.

217. **TO CONSIDER REQUEST FOR A DONATION FROM OUTSET YOUTH ACTION.** The Clerk advised that Outset Youth Action provided volunteering

opportunities to young people aged 13 – 25, encouraging and supporting a wide range of young people to volunteer for the benefit of their local community. Each year they recruit in the region of 1,200 young people from within and outside education in West Sussex and place them in local volunteering roles which benefit the local community in many areas including childcare, support for the elderly, conservation and environmental work, hospital and hospice care and supporting those with additional needs, irrespective of their personal situation.

Central to Outset's work is the continuous support given to the volunteers by the team of Youth Advisers. They are responsible for organising placements and for overseeing matters relating to health and safety. All placements are carefully monitored and risk assessed by Outset to ensure that they are both appropriate and safe for volunteers.

In order to uphold their fantastic work they need to raise funds to specifically support the work they carry out with young people, to cover the costs and provide a completely free service. They ask for a grant of £350.00.

It was **AGREED** not to give a grant to this organization.

218. **COUNCILLORS TO REPORT ANY POSSIBLE HEALTH AND SAFETY PROBLEMS.** No matters were raised.
219. **FOLLOW UP ON ACTION LIST.** The Clerk would send the necessary e-mails.
220. **TO CONSIDER BANK RECONCILIATIONS FOR NOVEMBER AND DECEMBER, 2015.** These were duly **NOTED.**
221. **ACCOUNTS TO BE PAID.**

<u>Date</u>	<u>ChqNo</u>	<u>To Whom Paid</u>	<u>Supply</u>	<u>Net £</u>	<u>VAT £</u>	<u>Total £</u>
30.11.15	1561	Rollinson Planning Consultancy Ltd.	Advice re: Cala Homes	160.00	0.00	160.00
30.11.15	1562	Mrs. A. Gillett	Flowers Mrs. Goddard	16.50	0.00	16.50
30.11.15	1563	HM Revenue & Customs	Employer's N.I.	766.08	0.00	766.08
21.12.15	1564	Mrs. I. Marshall	December Salary	1,241.54	0.00	1,241.54
21.12.15	1565	HM Revenue & Customs	Mth 9 Contributions	431.28	0.00	431.28
21.12.15	1566	Mrs. I. Marshall	Office Expenses	88.38	0.00	88.38
1.12.15	1567	InTouch CRM	Page Meta Data Population	120.00	24.00	144.00
1.12.15	1568	Mrs. K. Fenney	Flowers for Thompsons	45.75	0.00	45.75
17.12.15	1569	Mrs. N. Goddard	Insurance Claim	342.85	0.00	342.85
18.1.16	1570	J.C. Allfrey & Co. Ltd.	Footpath, Cornwood	910.00	182.00	1,092.00
18.1.16	1571	JWS Landscapes	Ground Maintenance	480.00	0.00	480.00

18.1.16	1572	Hilton, Sharp & Clarke	CLT Accounts	240.00	0.00	240.00
1.1.16	D/D	InTouch	Hosting Website	59.98	12.00	71.98
18.1.16	1573	Mrs. I. Marshall	January Salary	1,241.54	0.00	1,241.54
18.1.16	1574	HM Revenue & Customs	Mth 10 Contributions	431.28	0.00	431.28
		Total		£6,575.18	£218.00	£6,793.18

These were duly **AGREED**.

222. **PUBLIC PARTICIPATION** – to receive and note any further questions, comments or representations made by members of the public.

There were no members of the public present. However, a member pointed out that where tree surgery had taken place near Cornwood, the debris had been left by the gate to the playground, apparently for people to use on their fires whereas the nearby properties did not have fires. Affinity Sutton should be asked to remove this immediately.

223. **DATE OF NEXT PARISH COUNCIL MEETING** – 15th February, 2016.

There being no further business the meeting closed at 9.30 p.m.